CONFIDENTIAL

giz Plot 23 Nakasero Road, P.O BOX 103822, Kampala
Uganda

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

To all tenderers

German Development Cooperation

GIZ Office Uganda

E-Mail procurement-giz-uganda@giz.de Date 26.10.2026

Deutsche Gesellschaft für
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Commerzbank AG Frankfurt am Main
BIC (SWIFT): COBADEFFXXX
IBAN: DE45 5004 0000 0588 9555 00

Transaction no.: 7000026088
Project processing number: S-010710-011
Internal order: Dummy IA (D00000000000)
Country: Uganda

Type of procedure: Public invitation to tender

Invitation to submit a tender

Dear Sir/Madam,

We intend to award a contract for the services/works described in the enclosed procurement documents.

Subject: Consultancy services **to Update and Finalise the Draft National Transition Strategy for the Refugee Response**

Please submit your eligibility document with the technical and financial bids by **Friday 13th November 2026, 23:59 hours EAT in English only to UG_Quotation@giz.de** following the instruction/**guide in the Tender Advert.**

The email subject line should be in the form of **7000026088 - National Transition Strategy.**

Details of our submission requirements are explained in the enclosed terms and conditions for application. Tenders which are submitted after the deadline, or which do not comply with the terms and conditions for application, will not be considered.

By submitting your tender, you accept GIZ's General Terms and Conditions of Contract 2024 attached to this tender documents.

Please note that this is a public invitation to tender so there will be no negotiations.

Please note that when you submit a tender, it remains binding until the expiry of the bid validity period of 120days from the date of submission. The contract will come into force when GIZ issues the contract award notice upon completion of the evaluation process.

The tender documents listed below must be submitted in full and as separate documents:

1.4.1 Commercial eligibility assessment documents *(zipped)*

- URSB Registered powers of attorney authorizing signatory/representative of the firm to sign bids/tenders on behalf of the firm.
- Current and valid Income Tax Clearance Certificate addressed to GIZ, or its equivalent. GIZ TIN:1000030986
- Registered URSB certificate of filing most recent Company Annual Returns, or its equivalent
- Valid current Trading License.
- Copy of a URSB Certificate of Incorporation/ Registration, or its equivalent.
- Signed Bid validity Document Confirming that bid is valid for 120 working days. Vendor to write up and sign.
- Signed Self-Declaration on EU Russia War sanctions. Attached in bid documents.
- Summary of certified audited accounts for (e.g.- last 3 FY, 2025, 2024 and 2023).
- The bidding organizations require an average annual turnover of UGX 222,600,000 over the last three financial years equivalent to 50,000 Euro)
- Must have employed as on 31.12.2025 at least 3 persons full time.
- The technical assessment is only based on reference projects with a minimum commission value of equivalent UGX 111,300,000 **/**25,000 Euros per project. At least 3 reference projects in the technical field of Strategy and Policy Development in East Africa.

Note: In case of a consortium, all partners must comply to the above requirements, and the lead agency should have the Power of Attorney registered by URSB with also the verified MoU/ Partnership agreement.

1.4.2 Technical eligibility assessment

- Public financial management
- Sectoral planning for WASH, Education or Health
- Refugee response
- Drafting policies or strategies

Technical bid, including an up-to-date curriculum vitae (CV) for each expert.

Financial bid should in the format provided (price schedule)

When preparing the financial bid, the tenders received will be subject to a technical evaluation based on the CV in accordance with the technical assessment

grid (see annex). Only tenders that score over 500 points in the technical evaluation will be accepted for the financial evaluation. Technical bids that fail to reach this cut-off point will be regarded as unsuitable.

The technical bid is weighted at 70% and the financial bid at 30%.

Please attach the 'Declaration by candidate/bidding consortium' (consortium declaration) signed by all members in case of bidding by Consortium.

If you have any questions regarding the tender, please send them **no later than 5days to the tender submission deadline of 13.11.2026** to **procurement-giz-uganda@giz.de**. All clarifications will be communicated simultaneously in writing to all interested parties.

Sustainability
We have developed a Guide for Practicing Corporate Sustainability (GPS) so that our contractors can learn about corporate sustainability at GIZ. We encourage all tenderers to complete the GPS online course and obtain the certificate.

Completing the GPS will not influence the award decision in this procedure. However, we would very much welcome your participation: https://gps.giz.de/en/.

Yours sincerely,

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Annexes

1. Application requirements of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH for the award of contracts for services and works (in the current version)
2. General Terms and Conditions of Contract for Supplying Services and Works (in the current version) 2024
3. Terms of reference
4. Technical Evaluation Criteria
5. Assessment grid for the technical evaluation of tenders
6. Eligibility assessment grid
7. Vendor Bid Sheet
8. EU Self-declaration on Russia war sanctions
9. Draft National Transition Strategy (March 2025)
10. Roadmaps for the Health, Education and Water Sector.